Village of Frobisher

Meeting Minutes

Village of Frobisher Regular Meeting 21/04/2026 - 06:00 PM

These are the Minutes of a regular meeting of the Council of the Village of Frobisher held in Bienfait, Saskatchewan, at 423 Main St. on, Tuesday April 21, 2026. Mayor Kyla MacCuish called the meeting to order at 6:00 p.m. The following were present:

Mayor: Kyla MacCuish
Councillor: Cole MacCuish
Councillor: Harley Scovoranski via electronic means
Administrator: Kate Halkyard

1 Conflict of Interest Declarations

2 Agenda
Resolution No: F-26-04-050
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

That Council adopt the agenda, as presented.

CARRIED

3 Approval of Minutes
Resolution No: F-26-04-051
Moved By: Cole MacCuish
Seconded By: Kyla MacCuish

That Council approve the minutes of the Regular Council meeting held on March 17, 2026, as presented.

CARRIED

4 Business Arising From Minutes

None

5 Correspondence

5.1 RCMP Combined Traffic Services Quarterly Update

5.2 Notice Nature Program Sponsorship

5.3 King's Printer Bylaw Publication Option

5.4 Filing of Correspondence
Resolution No: F-26-04-052
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

That the correspondence for the month of April 2026 has been read and filed.

CARRIED

6 Public Works Business

6.1 Water Reports
Resolution No: F-26-04-053
Moved By: Cole MacCuish
Seconded By: Kyla MacCuish

That Council accept the Water Reports for the month of March 2026, as presented.

CARRIED

7 **Bank Reconciliation** **Resolution No:** F-26-04-054
Moved By: Kyla MacCuish **Seconded By:** Cole MacCuish

That Council accept the Bank Reconciliation for the month of March 2026, as presented.

CARRIED

8 **Financial Statement** **Resolution No:** F-26-04-055
Moved By: Cole MacCuish **Seconded By:** Kyla MacCuish

That Council accept the Financial Statement for the month of March 2026, as presented.

CARRIED

9 **List of Accounts for Approval** **Resolution No:** F-26-04-056
Moved By: Kyla MacCuish **Seconded By:** Cole MacCuish

That Council approve the List of Accounts for Approval for the month of April for cheque numbers 5131 to 5133 in the amount of $227.56; CAFT payment numbers CAFT 2026-024 to CAFT 2026-034 in the amount of $8,125.35; and online payment numbers OB 2026-044 to OB 2026-063 in the amount of $12,520.25 for a total of $20,873.16, attached to and forming part of these minutes.

CARRIED

Councillor Harley Scovoranski joined the meeting at 6:27 p.m.

10 **Administrator Report** **Resolution No:** F-26-04-057
Moved By: Cole MacCuish **Seconded By:** Harley Scovoranski

That Council accept the Administrator's verbal report, as presented.

CARRIED

11 **Old Business**

11.1 **Cemetery Cremation Garden**

TABLED

11.2 **Review of Policy - 300-005 Travel Policy** **Resolution No:** F-26-04-058
Moved By: Kyla MacCuish **Seconded By:** Harley Scovoranski

That Council agree to change Policy 300-005 Travel Policy increasing the per diem amount for meals to $100 per day from the previous $60 per day.

CARRIED

12 **New and Other Business**

12.1 **2025 Draft Financial Statements** **Resolution No:** F-26-04-059
Moved By: Kyla MacCuish **Seconded By:** Harley Scovoranski

That Council review and accept the 2025 Draft Financial Statements as prepared by MNP LLP.

CARRIED

12.2 Education Property Tax Mill Rates **Resolution No:** F-26-04-060
Moved By: Kyla MacCuish **Seconded By:** Cole MacCuish

That Council acknowledge the Education Property Tax Mill Rates for 2026 as follows:

Agricultural Property	1.07 mills
Residential Property	4.27 mills
Commercial/Industrial Property	6.37 mills
Resource Property	7.49 mills

CARRIED

12.3 Garbage Bin Rental **Resolution No:** F-26-04-061
Moved By: Cole MacCuish **Seconded By:** Kyla MacCuish

That Council agree to rent a 30-yard bin for the dates of May 13 - 22, 2026 to be used as part of a Village-wide clean-up initiative.

CARRIED

12.4 Appointment of Building Officials **Resolution No:** F-26-04-062
Moved By: Kyla MacCuish **Seconded By:** Harley Scovoranski

That Council appoint the following individuals as building officials for the 2026 calendar year as agents of Municode Services Ltd.:

Clayton Meier – BOL332 – Class 3;
Ryan Thiessen – BOL357 – Class 3;
Shenah Cartier - BOL622 – Class 3;
Clint Vargo – BOL798 – Class R3;
Kelsey Rebryna – BOL 818– Class R3;
Matthew Stepp – BOL807– Class R3; and
Amanda Kaufmann – BOL885– Class R3.

CARRIED

12.5 Real Estate Listing **Resolution No:** F-26-04-063
Moved By: Kyla MacCuish **Seconded By:** Cole MacCuish

That Council agree to cancel the real estate listing for the tax enforcement property described as Lot 21 Blk 3 Plan 41749 a/o 208 Second Street.

CARRIED

12.6 OPHS Yearbook Donation Request **Resolution No:** F-26-04-064
Moved By: Cole MacCuish **Seconded By:** Kyla MacCuish

That Council agree to purchase an 1/8 page ad in the OPHS Yearbook at a price of $75.

CARRIED

12.7 Hall Rental Request **Resolution No:** F-26-04-065
Moved By: Harley Scovoranski **Seconded By:** Kyla MacCuish

That Council agree to rent the Community Hall to Genki Martial Arts every Thursday from 6:30 p.m. - 8:00 p.m. beginning June 4, 2026 and continuing until September 24, 2026 at a rate of $100.

CARRIED

12.8 **Request to Transfer Lots** **Resolution No:** F-26-04-066
Moved By: Kyla MacCuish **Seconded By:** Cole MacCuish

~~That Council agree to transfer lots 14-15 Blk 10 Plan C4363 to the Village of Frobisher's name~~.

CARRIED

13 **Next Meeting** **Resolution No:** F-26-04-067
Moved By: Harley Scovoranski **Seconded By:** Cole MacCuish

That the next meeting will he held on May 19, 2026 at 6:00 p.m.

CARRIED

14 **Adjournment** **Resolution No:** F-26-04-068
Moved By: Kyla MacCuish

That this meeting adjourn, the time being 7:02 p.m.

CARRIED

Village of Frobisher
List of Accounts for Approval
Batch: 2026-00025 to 2026-00036

Bank Code - Bank1 - Affinity Chequing - 20775144

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
5131	**04/21/2026**	**House of Stationery**			
		474627	Round Labels - Water Advisory	32.56	32.56
5132	**04/21/2026**	**Information Services Corp.**			
		March 2026	Tax Enf: PMB Interest Reg	165.00	165.00
5133	**04/21/2026**	**Minister of Finance**			
		254365	2026 Notice of Assessment Ad	30.00	30.00
				Total Computer Cheque:	227.56

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
OB 2026-044	**03/20/2026**	**Municipal Employees Pension**			
		Mar 1-14, 2026	March 20, 2026	299.86	299.86
OB 2026-045	**03/31/2026**	**SaskEnergy - Fire Hall**			
		March 2026	Fire Hall	130.48	130.48
OB 2026-046	**03/31/2026**	**SaskEnergy - WTP**			
		March 2026	Water Plant, Shop, Hall	546.33	546.33
OB 2026-047	**03/31/2026**	**SaskPower - Fire Hall**			
		3108-0077-3508	Fire Hall	56.34	56.34
OB 2026-048	**03/31/2026**	**SaskPower - Community Hall**			
		1161-0099-3460	Community Hall	116.91	116.91
OB 2026-049	**03/31/2026**	**SaskPower - Sewage Lift Statio**			
		3108-0077-3507	Sewage Lift Station	337.63	337.63
OB 2026-050	**03/31/2026**	**SaskPower - Well House**			
		2382-0086-9752	Pumphouse	329.15	329.15
OB 2026-051	**03/31/2026**	**SaskPower - Public Works Shop**			
		2085-0090-8949	Public Works Shop	64.47	64.47
OB 2026-052	**03/31/2026**	**SaskPower - Street Lights**			
		2217-0088-6358	Street Lights	428.48	428.48
OB 2026-053	**03/31/2026**	**SaskPower - WTP**			
		2085-0090-8953	Water Treatment Plant	317.89	317.89
OB 2026-054	**04/02/2026**	**Municipal Employees Pension**			
		Mar 15-28, 2026	April 2, 2026	354.12	354.12
OB 2026-055	**03/31/2026**	**Canada Revenue Agency**			
		March 2026	Mar 2026	1,201.71	1,201.71
OB 2026-056	**03/31/2026**	**Ministry of Finance**			
		March 2026	Mar School Tax collection	1,012.90	1,012.90
OB 2026-057	**04/17/2026**	**Municipal Employees Pension**			
		Mar 29-Apr 11	April 17, 2026	399.08	399.08
OB 2026-058	**04/21/2026**	**Affinity Credit Union Masterca**			
		CanPost 2207440	Tax Enf - 6-Month Notices	15.32	15.32
OB 2026-059	**04/21/2026**	**GFL Environmental Inc.**			
		SK0000465998	March Garbage & Recycling	1,082.33	1,082.33
OB 2026-060	**04/21/2026**	**Minister of Finance**			
		INV2024625264-1	Fire Radios	432.90	
		INV2024625263	Fire Radios	523.92	956.82
OB 2026-061	**04/21/2026**	**RM of Coalfields No.4**			
		2026-00011	Apr Admin Fees	4,200.00	4,200.00

Village of Frobisher
List of Accounts for Approval
Batch: 2026-00025 to 2026-00036

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
OB 2026-062	**04/21/2026**	**Southern Plains Co-operative**			
		6164	Shop - Water Pump Accessories	403.79	403.79
OB 2026-063	**04/21/2026**	**SUMA**			
		April 2026	Apr Benefits Premium	266.64	266.64
				Total Online Banking:	12,520.25

CAFT

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
CAFT 2026-024	**03/20/2026**	**Blowatt, Robert R**			
		Mar 1-14, 2026	March 20, 2026 Payroll	997.00	997.00
CAFT 2026-025	**04/02/2026**	**Blowatt, Robert R**			
		Mar 15-28, 2026	April 2, 2026 Payroll	1,205.85	1,205.85
CAFT 2026-026	**04/17/2026**	**Blowatt, Robert R**			
		Mar 29-Apr 11	April 17, 2026 Payroll	1,363.18	1,363.18
CAFT 2026-027	**04/21/2026**	**B & V Trucking**			
		2332	Water Hauling & Supply	1,461.75	1,461.75
CAFT 2026-028	**04/21/2026**	**Canadian Tire #146**			
		2207 / Trans 70	Shop & WTP	124.25	124.25
CAFT 2026-029	**04/21/2026**	**Judge Rentals**			
		26103	Steamer for Cistern Cleaning	1,526.25	1,526.25
CAFT 2026-030	**04/21/2026**	**Kendall's Supply Ltd.**			
		1217447	WTP: Brass nipple & petro-tape	27.93	27.93
CAFT 2026-031	**04/21/2026**	**Prairie Mud Services**			
		IN018124	Chlorine - 210 litres	363.83	
		IN018148	Chlorine - 210 litres	363.83	727.66
CAFT 2026-032	**04/21/2026**	**Refresh Grill & Convenience**			
		000020	Fuel	414.60	414.60
CAFT 2026-033	**04/21/2026**	**Saskatchewan Health Authority**			
		3526970	Lab Testing	23.00	
		3526947	Lab Testing	23.00	46.00
CAFT 2026-034	**04/21/2026**	**TS & M Supply**			
		917956237	H2S Monitor	230.88	230.88
				Total CAFT:	8,125.35

ɔtal Bank1:	20,873.16