Village of Frobisher

Meeting Minutes

Village of Frobisher Regular Meeting 25/08/2026 - 06:00 PM

These are the Minutes of a regular meeting of the Council of the Village of Frobisher held in Bienfait, Saskatchewan, at 423 Main St. on, Tuesday August 25, 2026. Mayor Kyla MacCuish called the meeting to order at 6:00 p.m. The following were present:

Mayor: Kyla MacCuish
Councillor: Cole MacCuish
Councillor: Harley Scovoranski absent
Administrator: Kate Halkyard

1 Conflict of Interest Declarations

2 Agenda

Resolution No: F-26-08-115
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

That Council adopt the agenda, as presented.

CARRIED

3 Approval of Minutes

Resolution No: F-26-08-116
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

That Council approve the minutes of the Regular Council meeting held on July 21, 2026, as presented.

CARRIED

4 Business Arising From Minutes

None

5 Public Works Business

5.1 Quotes for Light Fixture

Resolution No: F-26-08-117
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

Council has reviewed both quotes and will allow the Public Works Foreman to choose from the two options based on what he believes best serves the purpose.

CARRIED

5.1.1 Water Reports

Resolution No: F-26-08-118
Moved By: Cole MacCuish
Seconded By: Kyla MacCuish

That Council accept the Water Reports for the month of July 2026, as presented.

CARRIED

5.2 Review of Job Profile

Tabled until September's meeting of Council.

TABLED

5.3 Manhole Lifter Rings
Moved By: Cole MacCuish
Resolution No: F-26-08-119
Seconded By: Kyla MacCuish

That Council agree to purchase two - 2" manhole lifter rings and three - 3" manhole lifter rings for a total of $2,135 plus taxes; and, further, that Sander Enterprises Inc. be hired to assist with the installation.

CARRIED

6 Bank Reconciliation
Moved By: Kyla MacCuish
Resolution No: F-26-08-120
Seconded By: Cole MacCuish

That Council accept the Bank Reconciliation for the month of July 2026, as presented.

CARRIED

7 Financial Statement
Moved By: Cole MacCuish
Resolution No: F-26-08-121
Seconded By: Kyla MacCuish

That Council accept the Financial Statement for the month of July 2026, as presented.

CARRIED

8 List of Accounts for Approval
Moved By: Kyla MacCuish
Resolution No: F-26-08-122
Seconded By: Cole MacCuish

That Council approve the List of Accounts for Approval for the month of August 2026 for cheque numbers 5142 to 5146 in the amount of $8,564.80; CAFT payment numbers CAFT 2026-066 to CAFT 2026-076 in the amount of $11,004.59; and online payment numbers OB 2026-128 to OB 2026-145 in the amount of $12,840.44 for a total of $32,409.83, attached to and forming part of these minutes; and, further, that it is noted that CAFT payment 2026-067 was paid via e-Transfer.

CARRIED

9 Administrator Report
Moved By: Cole MacCuish
Resolution No: F-26-08-123
Seconded By: Kyla MacCuish

That Council accept the Administrator's verbal report, as presented.

CARRIED

10 Old Business

10.1 Cemetery Cremation Garden Funding Declined
Moved By: Cole MacCuish
Resolution No: F-26-08-124
Seconded By: Kyla MacCuish

That Council acknowledge that the Infrastructure Investment Plan (IIP) that was submitted to the Canada Community Building Fund (CCBF) for the cemetery cremation garden was ineligible under the criteria of the CCBF program.

CARRIED

11 New and Other Business

11.1 Tax Enforcement Tender Opening Lot 17 Blk 3 Plan 41749

Resolution No: F-26-08-125
Moved By: Cole MacCuish
Seconded By: Kyla MacCuish

That Council acknowledge that there were no offers received for the tendering of Lot 17 Blk 3 Plan 41749 or 311 Third Street.

CARRIED

11.2 Transfer from Perpetual Account

Resolution No: F-26-08-126
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

That Council agree to transfer $7,632.00 from the Village's cemetery perpetual care account to the Village operating account, both held at Affinity Credit Union, to pay for the cemetery cremation garden invoice less GST, as invoiced by Green Acre Maker.

CARRIED

11.3 Audit Engagement Letters

Resolution No: F-26-08-127
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

That Council sign the audit engagement letters as presented by MNP LLP.

CARRIED

11.4 Code of Ethics Bylaw - First Reading

Tabled until draft bylaw can be reviewed by the ombudsman.

TABLED

11.5 Request to Purchase Lots

Resolution No: F-26-08-128
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

That Council review and accept the offer to purchase in the amount of $500 as submitted by Mebel Durante for lots described as: Lot 1 Blk 5 Plan C359 Ext 14, Lot 30 Blk 5 Plan 101525958 Ext 12, Lot 31 Blk 5 Plan 101525958 Ext 13, and Lot 32 Blk 5 Plan 101525969 Ext 15.

CARRIED

11.6 Review of Insurance Appraisals

TABLED

11.7 Hall Rental - Genki Martial Arts

Resolution No: F-26-08-129
Moved By: Kyla MacCuish
Seconded By: Cole MacCuish

That Council agree to rent the Frobisher Community Hall to Genki Martial Arts for the 2026/2027 martial arts season with rent to remain unchanged at $1,200 for the season with half being due September 30, 2026 and the other half due January 31, 2027, the rental agreement will allow use of the Hall two nights a week and on every second Thursday from September 2026 until the end of June 2027.

CARRIED

12 **Next Meeting**
Moved By: Cole MacCuish

Resolution No: F-26-08-130
Seconded By: Kyla MacCuish

That the next meeting will he held on September 15, 2026 at 6:00 p.m.

CARRIED

13 **Adjournment**
Moved By: Kyla MacCuish

Resolution No: F-26-08-131

That this meeting adjourn, the time being 7:22 p.m.

CARRIED

Village of Frobisher
List of Accounts for Approval
Batch: 2026-00071 to 2026-00082

Bank Code - Bank1 - Affinity Chequing - 20775144

COMPUTER CHEQUE

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
5142	**07/31/2026**	**Green Acre Maker**			
		084570	Cemetery - Cremation Garden	7,992.00	7,992.00
5143	**08/25/2026**	**Dela Torre, Adelaido**			
		Util Dep Refund	Utility Deposit Refund	100.00	100.00
5144	**08/25/2026**	**Greaves Holdings Inc.**			
		Util Dep Refund	Utility Deposit Refund	100.00	100.00
5145	**08/25/2026**	**Information Services Corp.**			
		July 2026	Tax Enf: Title Search - Roll #19	30.00	30.00
5146	**08/25/2026**	**Western Newspaper Corp.**			
		8167	Tax Enf - Tender Ad Roll #19	342.80	342.80
				Total Computer Cheque:	8,564.80

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
OB 2026-128	**07/24/2026**	**Municipal Employees Pension**			
		July 5 - 18	July 24, 2026	225.60	225.60
OB 2026-129	**07/31/2026**	**Canada Revenue Agency**			
		July 2026	Jul 2026	1,393.55	1,393.55
OB 2026-130	**07/31/2026**	**Ministry of Finance**			
		July 2026	Jul School Tax collection	2,701.75	2,701.75
OB 2026-131	**08/07/2026**	**Municipal Employees Pension**			
		July 19-Aug 1	August 7, 2026	374.10	374.10
OB 2026-132	**08/21/2026**	**Municipal Employees Pension**			
		Aug 2 - 15	August 21, 2026	368.40	368.40
OB 2026-133	**08/25/2026**	**GFL Environmental Inc.**			
		SK0000472179	Aug Garbage & Recycling	1,082.33	1,082.33
OB 2026-134	**08/25/2026**	**Minister of Finance**			
		INV2024626271-1	Fire Radios	432.90	432.90
OB 2026-135	**08/25/2026**	**RM of Coalfields No.4**			
		2026-00037	Aug Admin Fees	4,200.00	4,200.00
OB 2026-136	**08/25/2026**	**SUMA**			
		Augst 2026	Aug Benefits Premium	266.64	266.64
OB 2026-137	**08/24/2026**	**SaskEnergy - Fire Hall**			
		August 2026	Fire Hall	56.86	56.86
OB 2026-138	**08/24/2026**	**SaskEnergy - WTP**			
		August 2026	Water Plant, Shop, Hall	201.94	201.94
OB 2026-139	**08/24/2026**	**SaskPower - Fire Hall**			
		1755-0098-5460	Fire Hall	54.11	54.11
OB 2026-140	**08/24/2026**	**SaskPower - Community Hall**			
		1788-0098-8601	Community Hall	162.44	162.44
OB 2026-141	**08/24/2026**	**SaskPower - Sewage Lift Statio**			
		1755-0098-5459	Sewage Lift Station	186.77	186.77
OB 2026-142	**08/24/2026**	**SaskPower - Well House**			
		1293-0100-8772	Pumphouse	261.01	261.01
OB 2026-143	**08/24/2026**	**SaskPower - Public Works Shop**			
		1755-0098-5469	Public Works Shop	51.02	51.02
OB 2026-144	**08/24/2026**	**SaskPower - Street Lights**			

Village of Frobisher
List of Accounts for Approval
Batch: 2026-00071 to 2026-00082

ONLINE BANKING

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
		1524-0101-9664	Street Lights	428.48	428.48
OB 2026-145	**08/24/2026**	**SaskPower - WTP**			
		1755-0098-5473	Water Treatment Plant	392.54	392.54
				Total Online Banking:	12,840.44

CAFT

Payment #	Date	Vendor Name / Invoice #	Reference	Invoice Amount	Payment Amount
CAFT 2026-066	**07/24/2026**	**Blowatt, Robert R**			
		Jul 5-8, 2026	July 24, 2026 Payroll	756.20	756.20
CAFT 2026-067	**08/07/2026**	**Blowatt, Robert R**			
		Jul 19-August 1	August 7, 2026 Payroll	1,275.81	1,275.81
CAFT 2026-068	**08/07/2026**	**Dyck, Jake**			
		1-2026	July 2026 - Foreman Coverage	1,420.00	1,420.00
CAFT 2026-069	**08/21/2026**	**Blowatt, Robert R**			
		August 2-15	August 21, 2026 Payroll	1,255.81	1,255.81
CAFT 2026-070	**08/21/2026**	**Dyck, Jake**			
		2-2026	August 2026 - Foreman Coverage	426.00	426.00
CAFT 2026-071	**08/25/2026**	**Four Season Rentals**			
		108858	Chainsaw Chain	36.62	36.62
CAFT 2026-072	**08/25/2026**	**Judge Rentals**			
		26308	Curb Valve Replace; 516 & 507 5th	2,453.10	2,453.10
CAFT 2026-073	**08/25/2026**	**Prairie Mud Services**			
		IN018525	Chlorine - 210 litres	363.83	
		IN018565	Chlorine - 210 litres	363.83	
		IN018597	Chlorine - 210 litres	363.83	1,091.49
CAFT 2026-074	**08/25/2026**	**Refresh Grill & Convenience**			
		000033	Fuel	452.26	452.26
CAFT 2026-075	**08/25/2026**	**SanDer Enterprises Inc.**			
		5165	Curb Valve Replace; 516 & 507 5th	1,791.30	1,791.30
CAFT 2026-076	**08/25/2026**	**Saskatchewan Health Authority**			
		3536477	Lab Testing	23.00	
		3536478	Lab Testing	23.00	46.00
				Total CAFT:	11,004.59

Total Bank1: 32,409.83