VILLAGE OF FROBISHER

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Phone 306.388.2323 opt. 3 | Fax 306.388.2330
Email office@villagefrobisher.ca

BUILDING PERMIT APPLICATION CHECKLIST

Prior to returning your Building Permit Application please ensure you have completed all forms and enclosed all of the following:

☐ Completed Building Permit Application.

☐ Plans and specifications of the proposed building & work to be completed.
- Two copies, if in print
- One copy if digital, emailed to office@villagefrobisher.ca

☐ Payment for the fees:
- Building Permit Application Fee of $50
- Deposit in the amount of $200
- SAMA Inspection Fee of $25
- Building Official Fees – TBD based on the value of each individual project

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Please pay special attention to the Section 11 – Notification of Bylaw 01-2024 – Building Bylaw and ensure you provide notice to the Village Administration as required. This includes, but is not limited to, the following:

Notice is required for each stage of construction, specifically:
- when excavation is to be commenced;
- when the foundation is to be placed;
- when a superstructure is to be placed on the foundation;
- any other event at the time required by the permit under which work has been undertaken; and
- any other specified event at the specified time.

This is necessary as an inspection may be required at each of these stages of construction.